**How to set up your Just Giving Page**

Setting up a Fundraising Page for a registered charity is quick and easy. Just follow the steps below to create your page:

1. Follow the link to our team page

[www.justgiving.com/campaign/backupabseil](http://www.justgiving.com/campaign/backupabseil)

1. Log in or sign up to Just Giving
2. Click create your fundraising page
3. Input your fundraising target - £200 minimum but of course you can raise more if you would like
4. Choose your web address – this is the link you’ll be sharing with friends and family when asking them to donate.
5. Tick 'Yes or No' if you're running a bake sale, or selling tickets to an event, raffle or auction, depending on your fundraising plan. If Yes then donations to your Page won't be eligible for Gift Aid.
6. Tick ‘No’ for ‘is the charity contributing to the cost of your fundraising?’ (all costs are covered in the registration fee)
7. Check the boxes once you have read all the t&cs
8. Then click next and you are all set up
9. Once your page has been created you can then personalise your page
10. Share your page with friend, families and colleagues

**GOOD LUCK WITH YOUR FUNDRAISING**

Everyone at Backup North West really appreciates your support